



1 to 1 Digital Learning Program



1 to 1 Digital Learning Program

East Doncaster Secondary College works with a whole school 1 to 1 Digital Learning Program. This means: One learning device for each individual student. Students will be requested to purchase a laptop. The use of these devices is crucial to the learning program as students will access eBooks rather than an extensive number of expensive textbooks.

The College supports a range of devices including Windows and macOS devices. Families are requested to purchase a device via their retailer of choice

The College has minimum specifications that devices must meet in order for the device to fully integrate with our IT and AV services. These requirements allow for a range of hardware and software.

Device ownership

It is important to note that the storage capacity of all devices is for required licensed software and students' work files. If there is some excess capacity other files may be held in storage. Nevertheless, school software and files must remain priority and be available at all times without exception.

The College reserves the right to delete inappropriate programs or material and to disconnect the device from the College network for a period of time if it is used inappropriately.

The acceptable use of digital devices is explained in the EDSC Acceptable Use Agreement.

Device replacement schedule

When a student purchases a new device in Year 7, it is anticipated they will keep this until the end of Year 10 and purchase a new device for VCE. Devices over 4 years of age are likely to underperform, be unreliable and potentially impact student learning.

Device onboarding

All devices will need to be set up to ensure they can operate on the EDSC network and, where applicable, be loaded with all of the software licensed for student use.

Optional peripherals

The school will not provide or specifically recommend any additional peripherals as part of the 1 to 1 Digital Learning Program. However, parents or students may purchase these outside of the program. Program support and warranty will not apply to peripherals.

Peripherals may include:

- Headphones
- Wireless mouse
- HDMI adapter
- Laptop bag or protective case

Use of school bags for added security

An important expectation is that all students will use their EDSC school bag to transport their digital devices to and from school. All students from Years 7-12 are expected to use EDSC school bags as a compulsory part of school uniform. The official EDSC school bags may be purchased through our uniform provider PSW. School bags must not be taken to class.

Access to school lockers

All students will be provided an individual locker. Each student is required to provide their own quality lock to secure their property from the first day of attendance at school each year.

EDSC Acceptable Use Agreement and program payment

You are required to read thoroughly through the 'EDSC Acceptable Use Agreement' document. This agreement requires you and your child to agree to use the intranet, internet, digital and mobile technologies responsibly. Access to the EDSC network cannot be granted unless this Agreement has been formally accepted. The 'EDSC Acceptable Use Agreement' document has been provided in the induction pack of all new students to the College.

All students and their parents are required to complete and sign the EDSC Acceptable Use Agreement via Compass. If you have any questions, please contact Assistant Principal Brett Lamb at the College.

Technical support

General technical support is available for all devices from the Technical Support Team in the Technical Support office (next to room B6).

Warranty and repairs

If a digital devices hardware is faulty or physically damaged it should be taken to the IT Department for a technical assessment. Students will be given advice on the next step for repair and/or warranty claims. Repair and warranty claims are handled by third party companies and are not provided on-site.

We recommend purchasing additional 2-3 Years Warranty/Insurance if available.

Insurance

Parents need to make prior insurance arrangements for the cost of repairs required if a device is dropped or broken. The College does NOT underwrite insurance costs for damaged digital learning devices. Whilst not compulsory, parents have full responsibility for insuring these devices or paying for any repairs required. Insurance claims will not be processed by EDSC IT Support or Reception.

Frequently asked questions

1. Who can I contact if I have further questions?

Questions regarding the Digital Learning Program can be directed initially to Reception on (03) 9842 2244. Your enquiry will be responded to as quickly as possible.

2. Will a student be using their digital learning device in every subject every day?

A student will not necessarily be required to use the computer at all times. The use of computers will take place alongside a range of learning activities. However, the device is an essential learning tool that must be available to be utilised when required and therefore should be taken to all classes unless specifically advised.

3. Where will a student store their digital learning device when it is not in use?

Students must store and secure their device, in their protective case, in their locker during recess and lunch times. If students are unable to secure their device at these times, they should report to the appropriate sub-school office. Students will need to store their devices in their lockers before Physical Education practical classes unless otherwise instructed by their class teacher.

4. Can a student add their own software to their device?

Yes, provided the software does not excessively impact device performance, and does not negatively affect other users. Third-party anti-virus products must be installed with caution as they often interfere with network and internet connectivity. Virtual Private Networks (VPNs) or Proxies will disrupt the device's connection while on-site and should not be installed.

5. What is the process if my child exits the school?

Parent or student owned computers are the property of the family and therefore will be taken with the student, however any DE licensed software must be removed prior to departure. Families will be responsible for any finance agreements pertaining to the device. Devices owned by EDSC must be returned prior to departure.

6. Is my child expected to take their device home every day?

Yes, students are expected to take the device to and from school each day. This will enable them to fully utilise it at home and at school. **It is expected that computers will be charged overnight ready for a full day's use at school.** Parents are asked to ensure that the computer is used responsibly and cared for appropriately in the home environment. Devices must be transported within their protective cases inside the student's school bag to and from school.

7. Can I recharge my device at school?

It is expected that a student's device has a good working battery that can hold charge for more than six hours. The device is expected to be fully charged on arrival at school. Students must be aware that the use of device outside of class time may impact battery life. Close unused apps and close the lid of the laptop when not in use.

If the device's battery runs flat during the day, charging bays are available for students to use to charge their device securely. These are available in the Middle School and Senior School open areas.

8. Can other people use the device?

While it is a family-owned device, it is required for the student's education, so it is recommended that it is not used by anybody else.

9. Can the device be taken overseas?

Parents are advised to check the insurance provisions they have selected on the device to determine what cover is provided.

10. Will the student software on their computer be private?

Students must be aware that network traffic is monitored, and their devices may be inspected if inappropriate usage is suspected. Students and parents should be aware that apps and files stored locally on the device or on school servers are not completely private.

11. What happens if my child leaves their device at home?

Students will be significantly disadvantaged as they will not be able to borrow computers from the College. It is the responsibility of the student to ensure that they bring their device every day. Continual failure will lead to intervention and consequences as decided upon by the College.

12. Does my home need Internet access?

No, students will be able to access the information they need when they are at school. Even when not connected to the internet, notebook computers are still very useful tools for learning. Of course, if you have Internet access at home, you are welcome to connect the device to your Internet connection.

13. Do I need to buy a new device?

Year 7 students are expected to start at EDSC with a new device that should last for 4 years and be replaced when starting VCE.

Other year levels are expected to use a device comparable in age or newer.

Devices over 4 years of age are likely to underperform, be unreliable and potentially impact student learning. Older devices will be scrutinised more carefully to determine their suitability prior to enrolment.

14. Can I use one device for six years?

If parents would like their child/children to use a single device for six years, students must ensure the device is kept in good working order and the battery must be replaceable and replaced at least once in that duration. Failures due to aging hardware will be the responsibility of parents and students. Students must not be dependent on mains power to operate their computer while at EDSC.

15. Can I purchase a gaming device?

EDSC does not recommend gaming devices.

16. Can I use my device for gaming?

While we recognise that students may want to use their device for other purposes at home, such as gaming, this will shorten the life of the device and its battery. It is recommended that students who are frequent gamers at home have a dedicated device for that purpose.

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Program options

1. Purchase a Windows Laptop or Apple Macbook.
2. It is mandatory that the device meets the [EDSC required hardware specifications](#).

Required accessories

1. A device bag or slipcase that protects the computer from damage caused by dropping

Choose the option that best suits your needs.

Please refer to the Digital Learning Timeline & configuration booking for key dates. This will be available on Compass and sent in an email closer

Provided support

1. All required software is available online for download.
2. Software and Configuration support will be provided on a best effort basis.
3. Students will retain full right to the computer, allowing for the installation of additional peripherals and software.
4. Warranty claims will be managed by parent/student.
5. Hardware repair not available on-site/campus.
6. Insurance claims will be managed by parent/student.

1 TO 1 DIGITAL LEARNING PROGRAM

1 learning device for each individual student

<p style="margin: 0; color: white;">Students are expected to take their device to and from school each day</p>	<p style="margin: 0;">Bring fully charged computer to school do not bring your charger</p>	
<p style="margin: 0;">General technical support is available for all devices from the IT Department</p>	<p style="margin: 0;">Complete and sign the EDSC Acceptable Use Agreement via Compass.</p>	<p style="margin: 0;">Students must store and secure their device, in their protective case, in their locker during recess and lunch times.</p>
	<p style="margin: 0;">Make sure to have a lock for your locker.</p>	<p style="margin: 0;">Parents are responsible for insuring device or pay for any required repairs</p>

EDSC required hardware specifications

Parent or student selected devices are required to adhere to the following guidelines:

Specifications	Minimum	Recommended
Standard	<p>Operating System: Microsoft Windows 11 version 22h2, Apple MacOS 13.1 Ventura</p> <p>Storage: 128GB</p> <p>Processor: 1.5GHz or faster</p> <p>Memory: 4GB</p> <p>Wireless: Wireless capability of Wi-Fi 5 or greater</p> <p>Screen Size: 10.8" to 15.6"</p> <p>Screen Resolution: 1920 x 1080 pixels</p> <p>Weight: Less than 2kg</p> <p>Battery Life: 6+ Hours</p>	<p>Operating System: Microsoft Windows 11 version 23H2, Apple MacOS 14.1 Sonoma</p> <p>Storage: 256GB</p> <p>Processor: 1.5 - 3.3GHz or faster</p> <p>Memory: 8GB</p> <p>Wireless: Wireless capability of Wi-Fi 5 or greater</p> <p>Screen Size: 10.8" to 15.6"</p> <p>Screen Resolution: 1920 x 1080 pixels</p> <p>Weight: Less than 1.5kg</p> <p>Battery Life: 8+ Hours</p> <p>Inputs: 1 or more USB A ports, 1 HDMI port</p>
Additional specifications for VCE Creative Arts Subjects	<p>Storage: 256GB</p> <p>Processor: 3.3GHz or faster</p> <p>Memory: 8GB</p> <p>Graphics: Dedicated off-board graphics card</p> <p>Inputs: 1 or more USB A ports, 1 HDMI port, 1 3.5mm Headphone Jack</p>	<p>Storage: 512GB</p> <p>Processor: 3.3GHz or faster</p> <p>Memory: 16GB</p> <p>Graphics: Dedicated off-board graphics card</p> <p>Inputs: 1 or more USB A ports, 1 HDMI port, 1 3.5mm Headphone Jack</p> <p>Accessories: Headphones, USB Hub with SD-Card reader</p>

Additional specifications for VCE Information Technology Subjects	Storage: 256GB Processor: 3.3GHz or faster Memory: 8GB Inputs: 1 or more USB A ports, 1 HDMI port, 1 3.5mm Headphone Jack	Storage: 512GB Processor: 3.3GHz or faster Memory: 16GB Inputs: 1 or more USB A ports, 1 HDMI port, 1 3.5mm Headphone Jack
Additional specifications for Music Subjects	Storage: 256GB Processor: 3.3GHz or faster Memory: 8GB Inputs: 1 or more USB A ports, 1 HDMI port, 1 3.5mm Headphone Jack Accessories: Headphones, 3.5mm Stereo Audio Splitter, USB-C to USB-A Adapter	Storage: 512GB Processor: 3.3GHz or faster Memory: 16GB Inputs: 1 or more USB A ports, 1 HDMI port, 1 3.5mm Headphone Jack Accessories: Headphones, 3.5mm Stereo Audio Splitter, USB-C to USB-A Adapter

- Devices that do not meet these requirements are not supported for use on the EDSC Network
- Be sure to seek advice before making a purchase
- Gaming laptops are not recommended
- Windows 'S' Mode is not supported
- Chromebooks are not supported

Minimum Required Software (Available for download)

Office Suite: Microsoft Office 365 (provided by Department of Education)

Anti-Virus: Anti-Virus supplied by the device's operating system (i.e. Windows Security)

Adobe Creative Cloud (Provided by the Department of Education)

Web Browser: Google Chrome, Microsoft Edge, Mozilla Firefox

*Additional requirements will be determined by chosen subjects/electives and communicated by the teaching staff. Refer to the 1 to 1 Digital Learning Program Timeline for information on device enrolment and software installation.

Further details and program updates will be posted on Compass School Manager: <https://edsc-vic.compass.education/>

Information Security - InfoSafe

Purpose

To make sure that schools manage and share information appropriately and securely in order to meet information security obligations and to appropriately protect staff, students and their families.

Summary – critical information

- Information security aims to protect the confidentiality, integrity and availability of school information. This includes the consideration of privacy compliance when dealing with personal information. Refer to [Privacy and Information Sharing Policy](#) for more information about privacy and information sharing.
- Principals must establish appropriate practices to protect critical and sensitive information. All staff should consider:
 - what information they have
 - how sensitive the information is
 - where it is stored
 - who has access to it.
- Principals are to make sure that information security risks and issues are appropriately managed by seeking advice from the InfoSafe team.

Policy

For more detailed information on implementing these information security practices, refer to: [Information Security \(InfoSafe\): Guidance for Victorian Government Schools](#)

Privacy and Data at East Doncaster Secondary College

East Doncaster Secondary college uses several digital platforms to support your child's education, such as Compass, Google Drive, Office 365, Edapt, Oliver Library Management System. The College has an information Security Policy and complies with the Department of Education and Training Privacy Policy. The below links provide further information about these services, privacy and how data is managed. Privacy information for these platforms can be viewed here:

[Compass](#)

[Google](#)

[Office 365](#)

[Edapt](#)

[Oliver Library Management System](#)

[Google Suite parent information](#)

[Compass student privacy information](#)

[Office 365 Information Pack for Parents](#)

[Schools' Privacy Policy for Parents](#)

[Wufoo \(Survey Monkey\)](#)